



## Government of West Bengal

Office of the District Magistrate, Murshidabad

### Social Welfare Section

New Administrative Building, Berhampore, Murshidabad, West Bengal,

E-mail: msddswo@gmail.com

Memo No.....402/sw

Date.....07.07.26

## NOTICE

In Pursuance of the department of WCD & SWD's letter no. 1602(22)-SW/O/SCA-1 /20 PT-II dated 13.03.2026, applications are invited from the eligible candidates who are interested for the training for non- residential training of geriatric caregivers of State Action Plan for Senior Citizens (SAP SrC) under AVYAY ( Atal Vayo Abhyuday Yojana) for the financial year 2025-26 as per model curriculum for training programme having duration of 480 hours.

Blank application format is enclosed herewith may be collected from & submitted to concerned BDO/SDO/DM office under this district for next course of action.

#### \*Eligibility criteria :

- i. Academic qualification – 12<sup>th</sup> or equivalent.
- ii. Age – 18 years(completed) or more as on 01.01.2026.
- iii. Permanent resident of West Bengal for minimum ten (10) years.

#### \*Applicants will submit the applications along with the following document:

- i. Self attested photocopy of Certificate / Mark sheet of class – XII issued by WBCHSE or any other recognized Council /Board.
- ii. Self attested photocopy of Birth Certificate / Admit Card or Certificate of Secondary Examination as proof of date of birth.
- iii. Self attested photocopy of Aadhaar card.
- iv. One passport sized colour photo signed by the candidate to be pasted on the application form and one extra signed copy of the same to be submitted with the application form.

#### \*Selection Process

Based on academic qualification & interview( weightage 45:05), the Committee will shortlist the applications and prepare a resolution accordingly.

Academic=45 marks and interview=05 marks

Total=50 marks



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Under Academic Marks

\*For class X pass=Maximum marks is 10

Weightage of Marks out of 10 is to be calculated in the following manner:

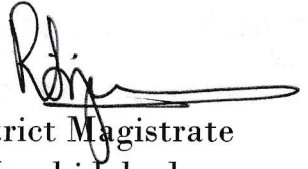
$10/100 * X = N$  (X=percentage of marks, N=Marks obtained out of 10)

\*For class XII pass=Maximum marks is 35

Weightage of marks out of 35 is to be calculated in the following manner:

$35/100 * X = N$  (X=percentage of marks, N=Marks obtained out of 35)

\*No weightage of marks will be given for over qualification.

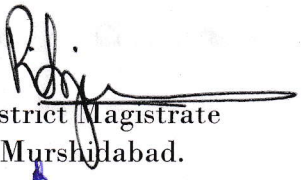
  
District Magistrate  
Murshidabad.

Memo No:- 402(33) /SW/En/Msd.

Dated:- 07 / 07 / 2026

*Copy forwarded for information & necessary action to:-*

- 1-5. The Sub-Divisional Officer (All), Murshidabad with a request to display the notice at his office notice board and issue application form and submit to the undersigned after receiving them from the candidates.
6. The Nezarat Deputy Collector, Murshidabad is requested to display the notice at this office notice board for wide publicity.
7. The DIO (NIC) , Murshidabad is requested upload the "NOTICE" through District Website.
- 8-33. The Block Development Officer (All), Murshidabad with a request to display the notice at his office notice board and issue application form and submit to the undersigned after receiving them from the candidates.
33. PA to DM, Murshidabad.

  
District Magistrate  
Murshidabad.



R.R. no - 398/sw  
Dt- 16.03.26



Government of West Bengal  
Women & Child Development & Social Welfare Department  
Bikash Bhawan, Salt Lake, Kolkata-91

Memo No : 1602(22) - SW/O/SCA-1/20 PT-II

DATE: 13-03-2026

From : Senior Special Secretary  
to the Government of West Bengal

To : District Magistrates (All)

Sub : Issue of notice inviting applications from the candidates for training of Geriatric Caregivers under State Action Plan for Senior Citizens under Atal Vayo Abhyuday Yojana (AVYAY) for the F.Y 2025-2026.

Madam/Sir,

With reference to the above mentioned subject, I am directed to state that as a part of State Action Plan for Senior Citizens (F.Y 2025-2026), Geriatric Caregivers Training under AVYAY will be conducted by Winage under Grandage Service Private Limited, an NISD (National Institute of Social Defence) empanelled agency.

Guideline of selection procedure for eligible candidates is enclosed for your perusal and taking necessary action, together with the model curriculum of the training program as drawn up by NISD.

In view of the above, I am hereby directed to request you to issue notice inviting applications and arrange for display of the notice at BDO/SDO/DM offices. All applications received from candidates will be submitted to DM office for next course of action as indicated in the guideline.

Encl: Thirty Two pages (32)

Yours faithfully,

Senior Special Secretary  
to the Govt. of West Bengal

Memo No : 1602(22) /1(3) -SW/O/SCA-1/20 PT-II

DATE: 13-03-2026

Copy forwarded for information to:-

1. Director of Social Welfare, Govt. of West Bengal.
2. Private Secretary to the HMIC, WCD&SW, Bikash Bhavan, North Block, Salt Lake.
3. Sr. Personal Secretary to the Principal Secretary, WCD&SW, Bikash Bhavan, Salt Lake.

Additional Secretary  
to the Govt. of West Bengal

HC  
13/03/2026

13/03/26

**Non-Residential Training of Geriatric Caregivers is a component of State Action Plan for Senior Citizens (SAPSrC) under AVYAY.**

Winage under Grandage Service Private Limited, an empanelled agency of National Institute of Social Defence (NISD) has been engaged for conducting the training programme.

**Model Curriculum of the training programme having duration of 480 hours, published by NISD is enclosed as ready reference.**

**a) Training will be conducted at all the following five venues / locations:**

- i. Kolkata (Tangra Industrial area)
- ii. Kalimpong, Kalimpong District
- iii. Berhampore, Murshidabad District
- iv. Farakka, Murshidabad District
- v. Margram, Birbhum District

**b) Application format for candidates is enclosed.**

**c) Each training batch will consist of 25 students at each location.** Based on the availability of adequate number of eligible candidates, the Training Partner may arrange training of multiple batches at a venue / location.

**d) Process of inviting application from eligible candidates:**

- 1) DMs will issue a notice inviting applications from the candidates at the BDO/SDO/DMs office along with the model curriculum mentioned above.
- 2) Application format will be available at the office of concerned DM, SDO and BDO offices and will be received at the concerned DM, SDO & BDO offices.





3) SDOs and BDOs will submit the applications submitted at SDO and BDO offices to DM office within a prescribed date and time to be notified by DM.

e) **Eligibility criteria:**

- i) Academic qualification- 12th or equivalent
- ii) Age -18 years (completed) or more as on 01.01.2026
- iii) Permanent resident of West Bengal for minimum ten (10) years

f) **Applicants will submit the applications along with the following documents:**

- Self attested photocopy of Certificate /Mark sheet of class-XII issued by WBCHSE or any other recognized Council /Board.
- Self attested photocopy of Birth Certificate /Admit Card or Certificate of Secondary Examination as proof of date of birth.
- Self attested photocopy of Aadhaar card.
- One passport sized colour photo signed by the candidate to be pasted on the application form and one extra signed copy of the same to be submitted with the application form.

g) **Selection process:**

- i) Winage, as the training partner for the programme will examine the applications and related documents at the office of the concerned DSWO who will also coordinate with Winage.
- ii) An Interview cum screening committee will be formed at the District level with the following members:
  - 1) A Deputy Magistrate & Deputy Collector to be nominated by the concerned District Magistrate- Chairperson
  - 2) DSWO – Member cum Convenor
  - 3) A representative of Winage under Grandage Service Private Limited-Member
- \* iii) Based on academic qualification & interview ( **weightage 45 : 05** ), the Committee will shortlist the applications and prepare a resolution accordingly.  
Academic = 45 marks and Interview = 05 marks  
Total = 50 marks

*Mamda*

### Under Academic Marks

- For class X pass = Maximum marks is 10 ✓

Weightage of Marks out of 10 is to be calculated in the following manner:

$10/100 * X = N$  ( X = percentage of marks, N = Marks obtained out of 10)

- For class XII pass = Maximum marks is 35 ✓

Weightage of Marks out of 35 is to be calculated in the following manner:

$35/100 * X = N$  ( X = percentage of marks, N = Marks obtained out of 35)

- No weightage of marks will be given for over qualification. ✓

iv) DSWO will submit the shortlisted applications along with the resolution of Screening Committee to the DM.

v) The final shortlisted candidates will be recommended for training by the DM to the DSW.

vi) DSW will furnish the final list of selected candidates along with her observations to the W & CD & SW Department for approval.

vii) After approval of WCD&SW Department, the selected candidates will be qualified to undertake the training course



Senior Special Secretary  
to the Govt of West Bengal





Department of Women and Child Development & Social Welfare  
Government of West Bengal

**“AVYAY” (SAPSrC-2025-26)- Geriatric Caregiving Training**

(Model Curriculum approved by National Institute of Social Defense)

**APPLICATION FORM FOR NON-RESIDENTIAL TRAINING (480 hours)**

\*\*Ref No: \_\_\_\_\_/2026/\_\_\_\_\_ /WB (for office use only)

Date:.....

Paste your signed  
recent passport sized  
colour photo.

Also submit one  
signed extra copy of  
the same photo.

1. First Name:(in block letters)  
.....
2. Last Name:.....
3. Name of Father/Mother/ Spouse in Full (in block letters):  
.....
4. Gender:
5. Date of Birth: ( DD/MM/YYYY ) - Enclose self attested copy of birth certificate/admit card or certificate of Secondary Examination
6. Aadhar No: .....( enclose self attested copy)
7. Permanent Address of the candidate:.....  
.....
- District:..... PIN code: .....
8. Mobile No:.....
9. Email Id:.....
10. Educational Qualification: .....

\*\* Ref No. example: 001/2026/Kalimpong/WB (Sl. No. will be running serial number starting from 001 for each Dist.)

*Handwritten signature*



Department of Women and Child Development & Social Welfare  
Government of West Bengal

11. Percentage of marks obtained in Board / Council Examination in class 12 : .....[please enclose self attested copy of Mark sheet issued by WBCHSE or any other similar recognized Council /Board]
12. Percentage of marks obtained in Board / Council Examination in class 10: .....[please enclose self attested copy Mark sheet issued by WBBSE or any other similar recognized Council /Board]
13. Person with disability: Yes /No. If yes, please mention the type and percentage of disability.....
14. Preferred venue of training : Kolkata / Kalimpong / Berhampore / Farakka / Margram ( Please tick any one)

**Declaration:**

- a. I declare that I am a permanent resident of West Bengal for last 10 years and entries made by me in this form are true to my knowledge.
- b. I understand that the competent authority may ask for any further information in this regard from me and may also cancel my application for furnishing any false information or document submitted by me.
- c. I understand that no stipend /scholarship and travelling allowance will be given to me for attending this non –residential training.
- d. I agree to comply with all the requirements applicable for assessment/testing and to supply any information needed for the evaluation.
- e. I have read the programme overview, compulsory modules, module details etc as provided in the model curriculum of the training programme.

Full Signature of Candidate

Date :

Place:

**Receipt for the Candidate**

Name of the candidate .....

Documents enclosed with the application: 1) Copy of Aadhar Card, 2) Copy of Certificate / Mark sheet issued by WBCHSE or any other recognized Higher Secondary Council / Board, 3) Copy of Certificate / Mark sheet issued by WBBSE or any other recognized Secondary Council /Board and 4) one passport sized colour photo

\*\*Ref No:

/2026/

/WB (for office use only)

Date:

Office Seal

\*\* Ref No. example: 001/2026/Kalimpong/WB (Sl. No. will be running serial number starting from 001 for each Dist.)

*Handwritten signature*